



OUTREACH NOTICE OUTREACH NOTICE



GS-1373-11/12 Supervisory Land Surveyor

**USDA FOREST SERVICE
INTERMOUNTAIN REGION, R-4
Boundary and Title Management Program
Lands Staff
Sparks, Nevada**

Primary Contact: Belle Craig
Respond to: bacraig@fs.fed.us or 801-625-5226

About the Position

The US Forest Service's Intermountain Region will soon be filling a position for the Boundary and Title Management (B&TM) Nevada Zone Lead. This position is located at the Humboldt-Toiyabe National Forest (HTNF) Supervisors Office in Sparks, Nevada. The Intermountain Region covers 32 million acres in the National Forest System across Utah, Nevada, southern Idaho, and western Wyoming. This position has two critical components land surveying and title management.

The incumbent will provide professional land survey services to support to the Humboldt-Toiyabe National Forest (HTNF), the Nevada B&TM program staff, Lands Ownership Adjustment Zones, the regional office Land Status staff, and the Intermountain Region Lands and Minerals staff. This position assists with overall program management and coordination and reports directly to the Intermountain Region's Boundary and Title Management (B&TM) Program Manager. This is a supervisory position.

The incumbent has one year from their start date to obtain a State Surveyor License from the State in which they are assigned to work.

The position's duties include, but are not limited to:

1. Responsible for program development, oversight and implementation of the Zone Land Surveying and Boundary program.
2. Interactively supports Regional Land Zone Staff, collaboratively working with Forest Staff, Zone Leads, Line Officers, Program Managers, Program Specialists, etc.
3. Works with BLM State Office Boundary program personnel to coordinate and collaboratively accomplish Forest Service program of work as needed.
4. Leads Zone boundary program's annual budget review and execution.
5. Cooperates and coordinates work other Federal agencies, State, local and Tribal governments, private and corporate landowners.

6. Acts as the Zone expert in land surveying principles, practices and methods , survey technology and equipment, survey and title research, legal descriptions, the Public Land Survey System (PLSS), rights-of-way surveys, Small Tracts Act Surveys, Townsite Act surveys, Homestead Entry Surveys.
7. Develops/assists with Legal Land description review for land adjustment activities (acquisitions and conveyances), boundary modifications, and special management area boundary descriptions affecting National Forest System lands.
8. Congressionally Designated Area boundary support - Wilderness, Wild and Scenic Programs and Legislative Affairs in the review, preparation and submittal of legislative maps and boundary descriptions.
9. Supports creating GIS data depicting the landownership net of the PLSS and metes and bounds areas in support of the Automated Lands Program (ALP). Review of Status data for entry into database. Promotes use and maintenance of LSRS (Land Status Records System)
10. Supports, reviews, and recommends resolutions for encroachment and title claim issues on units.
11. Contracting Support – Develops and help administer regional professional land surveying contracts (A&E) for Zone and Forest use. Acts as a COR supporting Contract Admin.
12. Explores, supports and coordinates opportunities for professional training of staff.

About the Community (Duty Station)

The Forest Supervisors Office for the Humboldt Toiyabe NF is located in Sparks, NV. The City of Sparks is located just east of Reno, NV, at the base of the Sierra Nevada mountain range. The combined metropolitan area of Sparks and Reno is sometimes referred to as the Truckee Meadows area and has a combined population of approximately 418,000 persons.

The Reno/Sparks area is in a high desert climate at an elevation of nearly 4,500 feet with four distinct seasons. The average temperatures for January range from a high of 48 degrees to a low of 23 degrees, the average for July ranges from a high of 91 degrees to a low of 53 degrees.

The [Reno/Tahoe International Airport](#), five minutes away, serves Reno/Sparks area. The world renowned Lake Tahoe is less than an hour's drive. Lake Tahoe boasts the largest concentration of ski facilities in the world all within a 50-mile radius.

The Sparks/Reno area is known as the premiere special events venue for northern Nevada, a place where there is always something happening such as the [Hometowne Farmer's Market](#), [Hot August Nights](#), [Best in the West Nugget Rib Cook-off](#), and [The Great BBQ, Brews and Blues Festival](#), and [Arts in Bloom Festival](#).

Housing

Houses for sale in the Reno/Sparks area range from an average of \$130,000 to \$280,000. Rental properties range from \$800 to \$1500 per month.

Educational Facilities

The University of Nevada, Reno (UNR), Small Business Development Center, and Truckee Meadows Community College (TMCC) provide a wide variety of assistance to the business community and opportunities for collaboration. All major fields of study and many advanced degree programs are provided at UNR, a fully accredited state university. And TMCC offers numerous training programs and associate degrees.



Moving Expenses

Entitlements for payment of basic moving expenses, as required and to the extent allowed by the Federal Travel Regulations (FTR) 302-3.101, are authorized for eligible applicants changing duty station when the change meets the distance tests as provided in FTR 302-1.1 and 302-2.6. In addition, the following relocation benefits are available: house hunting trip and temporary quarters. Other relocation benefits may be negotiated with selectee.

Vacancy Announcement

The vacancy announcement for this position will soon be posted on the U.S. Government's official website for employment opportunities, www.usajobs.opm.gov

Please contact Belle Craig at (801) 625-5226 for additional information about this position. If you would like to receive a copy of the vacancy announcement directly, please send an e-mail message to bacraig@fs.fed.us

Your response is very important to us, as it will help determine how the position will be advertised. We anticipate advertising this position in the near future, and would appreciate hearing from you by **July 1, 2016** to help us with our outreach efforts. **In your response, please include the information in the form below:**

**INTERMOUNTAIN REGION, BOUNDARY AND TITLE MANAGEMENT
ASSISTANT PROGRAM MANAGER
Ogden, Utah**

REPLY DUE 7/1/2015

PERSONAL INFORMATION

NAME: _____

EMAIL ADDRESS: _____

MAILING ADDRESS: _____

CITY _____ **STATE** _____ **ZIP CODE** _____

TELEPHONE NUMBER: _____

CURRENT TITLE, SERIES, AND GRADE: _____

ARE YOU CURRENTLY A FEDERAL EMPLOYEE? YES _____ **NO** _____

IF YES, CURRENT AGENCY AND LOCATION: _____

TYPE OF APPOINTMENT: ___ **PERMANENT** ___ **TEMPORARY** ___ **OTHER**

Thank you for your interest!

Interested applicants should return this information via e-mail to: Belle Craig, Boundary and Title Management Program Manager, Intermountain Region (R-4), e-mail bacraig@fs.fed.us